

School referral Policy

Approved: Jan 2025

Approved by: Management Board

Next Review: Jan 2026

Table of Contents

School Referral Policy	3
Conditions of Referral.....	3
Claiming the Referral fee	3

School Referral Policy

Heathcote School & Nursery operates a school referral policy that incentivises parents of pupils at the school to recommend the school to prospective families

Parents, who successfully recommend a new family to join Heathcote School & Nursery, will be rewarded £200 discount on one term's fees.

Conditions of Referral

The discount will be applied to the fees when the referred pupil(s) complete one full school term. School term applies to Reception through to Year 6.

The discount is applied per new family, not per new pupil within a family.

Claiming the Referral fee

The referring parent must advise the Bursar in writing at n.solsberg@heathcoteschool.co.uk once they have made the recommendation and are aware the new family is joining the school. The Bursar will confirm the recommendation with the new family and will register the referral to apply the discount once the referred pupil(s) have completed a full school term.